

## **VeriTrans Inc. Privacy Policy (English Translation of the original Japanese text)**

Personal information should be handled with caution under the principle of respecting the individual's personality and must be protected appropriately with due consideration for privacy. In particular, we recognize the importance of personal information in our electronic payment service, e-commerce support service, electronic certificate issuance service, investment in private companies, and other related services, and we recognize that we must make every effort to handle all personal information in an appropriate manner.

The Company has established the Personal Information Protection Policy for the purpose of complying with laws and regulations, national policies and other standards regarding the protection of personal information, establishing voluntary rules and systems appropriate to its corporate philosophy and business activities, and handling personal information appropriately.

By having all executives and employees comply with this policy and the "Personal Information Protection Management System" established based on this policy, we hope to continue to be a model of personal information protection, providing customers with peace of mind and trust as well as "higher quality services".

### **Collection, use and provision of personal information**

Personal information will be acquired only after obtaining the consent of the individual for the purpose of use that has been specified by the Company in accordance with the nature of its business, and will be used within the scope of achieving the purpose of use agreed upon. We will not provide the acquired personal information to any third party. In addition, we will take the necessary measures to ensure that personal information is not handled beyond the scope of the consent of the individual.

### **Compliance with laws and regulations, national guidelines and other standards regarding personal information**

We will identify and comply with laws, regulations, national guidelines and standards related to personal information.

### **Proper Management of Personal Information**

All personal information shall be properly managed to prevent loss, destruction, falsification, leakage, etc. of personal information due to unauthorized access, theft, removal, etc., and necessary preventive and corrective measures shall be taken. In addition, in the event that personal information is outsourced, we will sign a confidentiality agreement and manage and supervise the information to ensure that it is properly managed.

### **Respect for the individual**

The Company shall establish a point of contact to deal with complaints and consultations regarding the handling of personal information, and shall strive to respond promptly and courteously. In addition, if you wish to request the disclosure or correction of your personal information, we will promptly respond to your request within a reasonable period of time.

### **Continuous Improvement of the Personal Information Protection Management System**

We will continuously review and improve our "Personal Information Protection Management System" in response to changes in the content of our business, as well as changes in the legal, social and IT environments surrounding our business.

### **Personal Information Protection System**

In implementing this policy, we will establish an internal system that clarifies roles and responsibilities under a personal information manager appointed by the director.

Date of enactment: January 7, 2003

Last revised April 1, 2017

Veritrans Corporation

Hiroshi Shinohara, President and Representative Director